



# CLEC AmeriCorps Position Description

## 300 hours - Student Fellow

\_\_\_\_\_

Member Name

Position Title

\_\_\_\_\_

Sponsoring Campus/Organization

Service Site

\_\_\_\_\_

Service Site Address

Anticipated Start Date

\_\_\_\_\_

Expected hours/week (on average)

Anticipated End Date

\_\_\_\_\_

Supervisor Name

Supervisor Title

Supervisor Email

Supervisor Phone

### PRIMARY FOCUS AREA

### SECONDARY FOCUS AREA *(if applicable)*

#### AmeriCorps CLEC Program Description:

Civic Leadership & Engagement Corps (CLEC) is an AmeriCorps program through Washington Campus Coalition for the Public Good (WACC) that believes all students should be empowered with the skills and resources to thrive in school and beyond in order to become the compassionate leaders and engaged citizens of tomorrow. The program aims to recruit and mobilize AmeriCorps members and student volunteers to deliver direct service support in a variety of focus areas in Washington and Idaho.

CLEC fosters student leadership, campus-community partnerships, civic and community engagement, and knowledge networks focused on improving the retention and success of underrepresented students, increasing awareness and support for equity and inclusion, and building sustainable campus/community partnerships and resilient communities.

#### Project Summary:

\_\_\_\_\_

\_\_\_\_\_

**Position Description:**

**Member Duties & Responsibilities:**

Project Site:

AmeriCorps/Washington Campus Coalition for the Public Good:

1. Abide by all AmeriCorps program guidelines, policies, and prohibited activities.
2. Routinely refer to [Member Service Agreement](#) requirements.
3. Complete all data collection and progress reporting requirements (review with supervisor during your first week of service).
4. Participate in all required WACC CLEC online & in-person trainings.
5. Correspond regularly with site supervisor and WACC staff.
6. Record and track service hours and submit regular timesheets.
7. Collaborate with other CLEC team members and national service members in your community on common projects.
8. Generate awareness and leadership around social justice and equity through the sharing of ideas, information, and experiences.
9. Participate in professional development opportunities.

## **Required or Desired Qualifications:**

- Ability to pass a national service criminal history check (for convicted murder or sexual offenses; it is the responsibility of the host site if additional checks are required for the member's service; host sites must have written policies on additional disqualification criteria, if applicable)
- 18 or older
- AA/BA or some college
- United States citizen, naturalized citizen, or lawful permanent resident
- Committed to serving 100% of service hours

## **Service Schedule:**

### *Notes:*

- *May require occasional evening or weekend service outside of scheduled hours.*
- *Hours taken for sick, vacation, and holiday leave cannot be counted toward the time needed to successfully complete the term of service.*
- *A maximum of 20% of service hours may be used for professional development.*

## **Benefits:**

- Education Award of \$1,459.26 upon successful completion of term of service
- Forbearance for Federal Student Loans
- Training and practical hands-on experience
- Professional development and networking opportunities
- A chance to make a difference in your community!

## **Additional Host Site Benefits:**

## **Steps to Apply:**

Washington Campus Coalition for the Public Good is an Equal Opportunity/Affirmative Action enroller of AmeriCorps service volunteers. Members of ethnic minorities, disabled veterans, veterans of the Vietnam era, recently separated veterans, persons of disability, and/or persons aged 40 and over are encouraged to apply. WACC only enrolls U.S. citizens, U.S. naturalized citizens, or lawful permanent residents of the United States. All new members must show service eligibility verification as required by the U.S. Citizenship and Immigration Services and must satisfy the National Service Criminal History Check eligibility criteria by 45 CFR 2540.202.