



Club Grant Application Spring 2023

For Western Washington University student clubs requesting up to \$1,000. Club grants are strictly meant for engaging in a sustainable activity, including but not limited to events, conferences, and outreach. If your team is proposing a temporary or permanent facility/property modification, or engaging with additional stakeholders on campus, then a full grant application must be submitted instead.

Submit the completed application by emailing a copy to the SEJF Grant Program Coordinator, Zinta Lucans: lucansz@wwu.edu.

SECTION 1: Project Concept

a. **Project title:**

WWU FASA Heritage Night

b. **Describe your proposed project:**

Heritage Night is a 2–3-hour long event hosted by the WWU Filipino-American Student Association (FASA) that serves as a celebration of Filipino culture. Attendees of Heritage Night will enjoy a Filipino dinner catered by Bry's Filipino Cuisine (a local Filipino food business) while watching different performances from WWU students and clubs, such as the K-pop dance club High Intensity. The theme of our Heritage Night will be Masayang Nakaraan, or A Distant Dream — the night will be themed around nostalgia from the past, with performances featuring throwback songs from many of our childhoods, and decorations that are reminiscent of childhood nostalgia. Furthermore, keeping with our theme we will also have a keynote speaker, Janis Velasquez-Farmer, our club advisor and a FASA alumni from the 90s who will be talking about her experiences in the early days of FASA, in addition to giving sentiments she would like to pass on to the future generation of FASA. As per Janis' specific request, she will not be compensated.

During the event, we will also be holding a charity basket raffle where attendees can buy a raffle ticket for \$3, which will put them in the drawing for one of four gift baskets: WWU Bookstore merchandise basket, Coffee Lover's basket, Booklover's basket, and a Staycation/Bellingham Local Businesses Basket. The money gathered from this raffle will be sent towards Kabataan Alliance's Kapit Bisig typhoon relief program, which provides relief to communities in the Philippines affected by typhoons and other natural

disasters. Kabataan Alliance is a national alliance of Filipino youth and student organizations that is dedicated to serving Filipino communities both in the U.S. and the Philippines.

Tickets for this event will be \$12 for WWU students, and \$15 for non-WWU students (these prices are what our club has historically charged for this event). The money we make from selling tickets will be going back to us as an organization (FASA) after the event.

c. Who is the intended audience? How many students will be affected?

The primary intended audience is Filipino-American students, faculty, and staff at WWU, in addition to Filipino-Americans from the broader community. We also encourage students, faculty, staff, and community members from other cultures to attend as well.

We intend to sell 200 tickets for this event, many of which will be purchased by students. At the time of submitting of this proposal, the event has already sold out.

d. When will the project be implemented? (If it's an event, when will it occur? If you are installing something or purchasing supplies, when do you intend on doing so?)

This event will happen on May 13, 2023 from 6:30 – 9pm. We intend to purchase supplies for decoration around mid-April. We have already secured catering and photography services, and have already reserved the event venue space.

SECTION 2: Project Goals

a. What are the goals and desired outcomes of your project?

With Heritage Night, we intend to showcase a celebration of Filipino culture and promote feelings of community among all those who attend, especially those who identify as Filipino-American.

b. How will your project positively impact sustainability at Western?

Our project will positively impact sustainability at Western by promoting and solidifying the presence of Filipino-American students on Western's campus, allowing for the continued strength and existence of this community at our school. This is an entirely student-led project, as the entirety of the FASA board are WWU students. Likewise, most of everyone involved (performers, committee members, etc.) are students associated with FASA.

c. How does your project tie into broader campus sustainability goals or initiatives, including Western's Sustainability Action Plan (found [here](#))?

This project will promote [Campus and Community Engagement](#) due to its nature of being entirely student-led, thus encouraging students to get involved in this on-campus event. Likewise, we are being assisted by community members in executing this event (primarily through our catering with Bry's Filipino Cuisine) and encourage community members to attend this event, which ties into community engagement.

This project will also promote [Student Life](#) by helping students move towards Goal 1: "Students have a solid foundation for understanding cultural and global interdependence." With this event, we hope to

build more intercultural solidarity within Western and the wider community. While we hope to have Filipino-Americans attend this event, we also strongly encourage people from other cultures to attend this celebration of our culture as well. Likewise, through this event we will encourage global engagement, as one of the main aspects of this event is a basket raffle, all the proceeds of which will be going to typhoon relief in the Philippines.

SECTION 3: Project Participants

a. Club information:

Name	Department/School. Students provide major/minor	Position: Faculty/staff/student. Students provide expected graduation quarter/year	Western email address
<i>Club Grant Project Lead:</i>	Audrienne Casidsid psychology	Undergraduate, expected graduation spring 2023	casidsa@wwu.edu
<i>Club Member(s):</i>	Annalyn Ledesma, psychology William Peruel, psychology Therese Evangelista, public health Dennis Benlot, design Alliyah Olegario, CSD Taylor-Marie Mocco, music education Sedryck Reyes, business Ela Suarez, biology Sean Diamond, vocal performance	Undergraduate, expected graduation spring 2023 Expected graduation TBD	ledesma@wwu.edu peruelw@wwu.edu evanget2@wwu.edu benlotd2@wwu.edu olegara@wwu.edu mocorr2@wwu.edu reyess5@wwu.edu suareze2@wwu.edu diamonds2@wwu.edu
<i>Club Advisor (if applicable):</i>	Janis Velasquez-Farmer	DEI Coordinator for Bellingham Public Schools	Janis.velasquezfarmer@bellingshamschools.org

SECTION 4: Project Timeline

a. Describe your project's progress and promotional activity. Outline all tasks that are required to complete the projects, and all means in which you will promote the project to the campus, in the table below. Insert additional rows as necessary.

Action	Purpose	Initiation	Completion
Secure Food Vendor (Bry's Filipino Cuisine)	Acquire food for the event	December 2023	February 8, 2023 — secured caterer End of April 2023 – Submit catering contract

Secure Photographer and Videographer	Acquire people to take photos for photobooth during event, and take professional video of event	January 2023	March 1, 2023 – secured photographer + videographer End of April 2023 – Submit photographer/videographer contract
Submit Publicity Center Request	Get designs for promotional material, program brochures	January 2023	Mid-March 2023 (PC request submitted, now currently working with PC)
Announce Event Date	Announce when event is happening to WWU and wider community	March 28, 2023	March 28, 2023
Start selling tickets	Start selling tickets for event	April 13, 2023	May 13, 2023
Reserve Event Space	Acquire spaces for rehearsal + main event	December 2022	March 3, 2023
Purchase Decorations	Have decorations for MPR during event	Mid-April 2023	Early May 2023
Have event!			May 13, 2023

b. **Where will the project be located:** Viking Union Multipurpose Room

c. **Planned project completion date:** May 13, 2023

d. **Project final report due date (no later than one month after project completion date):** May 31, 2023

SECTION 5: Project Budget

a. Provide an itemized list of budget items required for this project. Include equipment, construction costs, publicity, labor, and any other costs. Include funding amounts from other sources that will impact project cost (see 5b). Insert additional rows as necessary.

Item	Cost per Item	Quantity	Cost
Decorations			\$350 *this is a rough estimate that I got looking at last year's event budget. We have

			not yet looked at what specific decorations we will have — that will happen in April!
Photographer compensation		1	\$225
Videographer compensation		1	\$225
Catering	<p>\$1/pork shanghai lumpia</p> <p>\$1/veggie lumpia</p> <p>Entrees:</p> <ul style="list-style-type: none"> - Full Tray of Vegan Roasted Butternut Squash Curry - Full Tray of Pork Adobo - Pancit Bihon - White Jasmine Rice <p>\$20/dozen ube cookies</p>	<p>650 pork shanghai lumpia</p> <p>250 veggie lumpia</p> <ul style="list-style-type: none"> - 1 Full Tray of Vegan Roasted Butternut Squash Curry - 1 Full Tray of Pork Adobo - 1 Pancit Bihon - 1 White Jasmine Rice <p>17 dozen ube cookies</p>	<p>\$900 – lumpia</p> <p>\$1,150 - entrees</p> <p>\$180.40 - sales tax</p> <p>\$340 – ube cookies</p> <p>= \$2,570.40 total</p>
Event Services			<p>\$450</p> <p>*estimate from last year</p>
Publicity Center Services			<p>\$110</p> <p>*estimate from last year</p>
Total project budget			\$3930.40
Total of all other funding sources, listed below			\$2939.40
Total requested funds from SEJF			\$1000

Note: Approximately half of the money received from the SEJ fund will be going towards compensation for our photographer and videographer (\$450). The remainder of the money from the SEJ fund (\$550) will go towards the cost of catering.

- b. Additional funding sources: list pending, approved, and denied applications for funding from other sources, if applicable. List amounts requested from those sources.**

Funding Source	Status	Amount
FASA Club budget	confirmed	~\$2939.40

- c. How will the success of the project be measured? Describe the quantitative and/or qualitative sustainability metrics you will use to measure the success of this project. A data collection plan is required for all projects.**

Metric (<i>qualitative or quantitative</i>)	Description	Impact
Quantitative	We will be keeping count of how many tickets we sell.	This will show how many students and community members were in attendance of this event.



Sustainability, Equity, & Justice Fund Grant Program

Club Grant Application

PROPOSAL REVIEW

Once your project proposal is complete, you must receive signatures from the individual listed below. After signatures are received, applications can be delivered via email to the SEJF Grant Program Coordinator, Zinta Lucans. Email: lucansz@wwu.edu.

Please set an appointment with the SEJF Grant Program Coordinator to review your draft proposal before submitting your application.

Zinta Lucans
Sustainability, Equity, & Justice Fund Grant Program Coordinator
High Street Hall, Room 26

Available by appointment

Email: lucansz@wwu.edu

Phone: (360) 650-7749

Signature: _____ **Zinta Lucans** _____ **Date:** 5/2/2023

This signature does NOT indicate that you have received funding, but it does confirm that the proposal has been received and is ready for funding review.