

Sustainable Connections

Practicum: Energy Efficiency and Renewables Program Intern

Salary: \$13.69 per hour, 24 hours/week for 10 weeks (*paid by Office of Sustainability*)
Supervisor: Emily Kubiak, Energy Advisor and Program Coordinator
Period of Employment: June 21, 2021 – August 27, 2021

Overview

Intern with Sustainable Connections (SC), an entrepreneurial non-profit founded in 2002 that works with dozens of partner organizations and over 2,000 businesses a year, and engages thousands of community members. Our mission is to be the forum where businesses come together to transform and model a vibrant local economy built on sustainable practices.

The Energy Program Intern will work with other members of our Energy team helping to bring energy efficiency and renewable energy to the local business sector. Our Community Energy Challenge program provides energy audits to businesses and assists them with implementing energy efficiency retrofits. There will be the opportunity to play a significant role in several larger projects, as well as assist with day to day administrative tasks. Opportunities may arise to meet other professionals in the industry, attend energy audits, and participate in policy issues.

This position is geared towards someone with strong analytical and interpersonal skills, as well as an interest in energy efficiency and renewable energy.

Responsibilities

Actual duties will depend on program priorities at the time of the internship, but potential projects include:

- Data analysis of energy saved by retrofits at local businesses and other program outcomes
- Assisting with migrating historic energy use and savings data from an Access database into our custom Salesforce database
- Conducting outreach to local businesses to match them with program offerings
- Assisting our Energy Advisors on energy audits
- Participating in creating and implementing a targeted campaign for specific program offerings (i.e. a solar energy campaign or a campaign focused in one geographic area)

Required Qualifications and Experience

The ideal candidate:

- Is highly skilled with MS Office, especially Excel - experience with Access and Salesforce are a bonus
- Has good problem solving skills and strong attention to detail
- Works well in teams and has effective written and verbal communication skills
- Is comfortable working with business owners and the public
- Is aligned with the Mission of the organization and excited to further the Energy Program

Educational/Professional Benefits

This position will provide the following opportunities and benefits:

Networking – There will be opportunities to interface with local business owners as well as energy professionals, contractors, local government, utilities, and other non-profits

Technical – The Energy Intern will have the opportunity to learn about energy audits and common energy efficiency retrofit measures

Analytical – The Intern will perform analysis related to energy efficiency, carbon accounting, energy economics, and other program outcomes